

## Committee Chairpersons

The following Chairpersons are on the Curriculum Committee which meets once prior to the beginning of the school year and then again when (and if) meetings are necessary - at the discretion of the Director. The Curriculum Committee is a wonderful opportunity to be involved in our school's curriculum programs.

<u>Committee</u>	<u>Responsibilities</u>
<b>Art Chairperson</b>	Plans art program for all classes with the help of a detailed notebook, files of ideas from past years, and input from the teachers and committee members. Plans art projects on a monthly basis to be included in the school calendar. Must attend monthly staff meeting with the teachers. Coordinates set-up of the projects with the members of the committee through a meeting, phone call, or e-mail.
<b>Cooking Chairperson</b>	Plans and implements children's cooking projects for all classes 2-3 times a month. Communicates with committee to help plan and organize cooking projects and is available to help with the project in the classroom if needed. Writes newsletter articles as needed to let the parents know about the cooking projects that are coming up.
<b>Field Trip Chairperson</b>	Arrange field trips to be taken on class days. Designs field trip fliers and posts them in the office and on the website. Sends field trip reminders to all classes via email.
<b>Intercultural Chair</b>	Plans and maintains an intercultural curriculum with direction from the teachers and with the help of a notebook and files of ideas from past years. Maintains intercultural bulletin board and display case. Finds guest visitors for the various cultures when possible. (The Registrar provides a list of families in the school who are willing to share their family heritage with the children.) Sends thank you notes to the visitors. Is responsible for 7 – 10 cultures throughout the year. Shares ideas on arts, customs, cooking and music for the culture. It is important to work in harmony with the cooking, music, and art committee chairs in order to develop a well-coordinated cultural experience for the children.

- Party Chairperson** Plans and purchases supplies for 7-10 parties per year for all classes. Coordinates party arrangements with committee for children's parties including food, decorations, and special activities.
- Science Chairperson** Plans a science experience for the children 2-3 times each month with the help of a notebook, files of ideas from past years, and input from the Director and committee members. Organizes the committee to help with the projects. Organizes and incubates chicks in the springtime for the classroom.
- Gross Motor Chair** This is a brand new position and you will be developing it! Here is the vision: Gross motor skills are the abilities required in order to control the large muscles of the body for walking, running, sitting, crawling and other activities. Without reasonable Gross Motor skills, children often struggle with the fine motor skills that are required for formal school work. The objective of this position is to work with the staff in developing and implementing a regimen of developmentally appropriate and safe activities that provide the children opportunities to develop their gross motor skills indoors (circle rug area) and outdoors (play yard).